

Introduction

Commencement is a very meaningful event for the high school senior. It is a time when family, students, honored guests and faculty share in recognizing an important milestone.

While the majority of students acknowledge the importance of a dignified commencement ceremony, they may not fully understand the formal traditions of graduation exercises.

With this as the focus, this booklet has been compiled to assist the graduating senior and parents with the procedures and expectations associated with the overall commencement process.

We trust the enclosed calendar and specific details covering the final weeks of the school year will assist your efforts and further exemplify the high standards which have become part of these traditions over the years.

As for the ceremony, attention will be drawn to the individual and the completion of all requirements for graduation as established by the Board of Education of the Walnut Valley Unified School District and the State of California.

We look forward to joining you in this dignified and respectful celebration of your student's graduation.

DIAMOND BAR HIGH SCHOOL CLASS OF 2017 SENIOR COMMENCEMENT BROCHURE



DIAMOND BAR HIGH SCHOOL

CLASS OF 2017

Class Officers

President: Paul S. Bang

Vice President: Ameer Alameddin

Secretary: Treasurer: Donje Lee

Historian: Austin DeCambra

Social Chairperson: Vinay Bhupathiraju

Class Advisors

Mrs. Shari DeCambra.

Mrs. Mary Gaxiola

Mrs. Stacy Tenace

Grade Level Coordinators

Mrs. Stephanie Duenas

Mr. Kevin Patterson

Mrs. Salas

Mrs. Cabase

Principal

Mr. Reuben Jones

Assistant Principal

Mr. David Hong

Activities Director

Mrs. Janna Van Horn

Expectations for Seniors

1 Month to go!

This next month will be filled with lots of emotion. In your final months of high school, be sure to make the most of everyday: enjoy the company of fellow students, teachers, and staff members; study to earn the best grades in your high school career; think about the decisions you make. We hope this time is filled with fond memories. To ensure this, please remember the following:

- Come to school each day, prepared for academic excellence.
- Continue to follow all school rules.
- Be responsible Brahmas
- Keep your parents proud.

YOU HAVE TOO MUCH TO LOSE TO TAKE ANY CHANCES!

Dear Parents of the Class of 2017,

Graduation day is approaching all too rapidly. This is a time of joy, celebration, and achievement. As we anticipate the upcoming graduation activities, I want to share some thoughts and seek your assistance in making this an enjoyable and memorable event.

As graduation becomes imminent, our students experience a myriad of feelings that often result in joyful expression. Unfortunately, sometimes this expression can result in the form of a senior prank or vandalism. Please be assured that we are taking extra precautions to discourage such activity. Any pranks or vandalism will result in a student being removed from graduation activities, including the ceremony itself. If you get “wind” of any activities that could wind up in a prank or vandalism, please do all that you can to discourage your student from being involved in activities that would be problematic for Diamond Bar High School. One of the most unpleasant duties I have as Principal is to remove a student from senior activities and the graduation ceremony.

The ceremony itself is also an area of concern. In the past, a few students have tossed beach balls, tortillas, etc. around during their classmates’ speeches and activities. Such conduct is not only disrespectful to their classmates, it also places their teachers in the unenviable position of having to “police” the graduates in their last interaction together. If such activity occurs, I will stop the ceremony until dignity is restored. Again, I urge your assistance. Discourage your graduate from bringing any object that could disrupt the ceremony. Students will be subject to a “search” as they enter the gym. Contraband will be confiscated and issuance of a diploma will be delayed for any student who attempts to disrupt the ceremony.

I regret that there is a need to address this topic with you. However, it is critical that we communicate our expectations. With your help, our graduates will treat this occasion with the decorum it deserves. Thank you in advance for contributing to a great graduation.

Sincerely,

Reuben Jones
Principal

Highlights of Senior Activities, Details of Specific Dates

Senior Finals – May 15 – May 19

Seniors are to attend all classes with regular schedule in effect.

THE LAST DAY FOR SENIORS IS Friday 5/19

All School Awards Night – May 18th

The All School Awards Night will be held in the Diamond Bar High School Gymnasium at 7:00 PM. This awards ceremony is by invitation only.

Senior Clearances – May 19th

All seniors need to check that ALL books are turned in by 5/19 and that any and all outstanding fines are paid. **NO SENIOR** will be permitted to participate in any of the Senior Week activities until all fines are cleared.

Senior Breakfast – May 22nd (Monday)

The senior breakfast will be held at 9:00 AM at the Phoenix Club (1340 S. Sanderson Ave., Anaheim CA 92806). The Senior Breakfast will kick off Senior Week activities. Check-in will begin at 8:30 AM. Please allow time for morning traffic. Students need to dress appropriately and according to school dress code. Tickets on sale May 1 – May 12 in the store.

First Graduation Rehearsal – May 23rd (Mandatory)

All Seniors need to meet in the gym at 8:00 AM for this first mandatory graduation rehearsal. Please make sure all books are turned in and fines are cleared before this day. **Late Cap/Gown Purchase \$60.00 Cash.** The rehearsal will last as long as necessary.

Senior Pool Party – May 23rd

The party will begin right after the graduation rehearsal in the DBHS Aquatic Center. It is going to be a great time, with lots of good food, entertainment and fun! Tickets on sale May 1 – May 12 in the store.

Final Graduation Rehearsal – May 24th (Mandatory)

Our final graduation rehearsal starts at 8:00 AM in the gym. Please wear your gowns to this rehearsal. The senior “Class of 2017” photo will be taken at the rehearsal. Order forms for the picture have been distributed to all seniors with Senior Newsletter. More order forms are available in the USB Room. Every senior will be given **3 free tickets** to graduation during rehearsal. It should be over at approximately 11:30 AM.

Grad Nite at Disneyland!! – May 24th

All students who purchase tickets to Grad Night need to report to the gym after the final Graduation Rehearsal. Busses will return to DBHS at approximately 3:30 AM.

COMMENCEMENT – May 25th

Commencement exercises will begin promptly at **7:00 PM**. Admission is by ticket only. Seniors will be asked to arrive no later than 5:30 PM. **Students are to report to the gym and subject to search** and should be dressed in semi-formal attire. The graduation tassel is worn draped over the left front quarter of the cap. Only 2017 Graduates will be allowed in the Gym.

REPORT TO THE GYM- 5:30pm

Graduates should bring: Cap/Gown, Keys, I.D.

Graduates Should **NOT** bring: Cell Phone, Cameras, Electronic Devices, Purse, Handbag, Backpack.

DO NOT DECORATE CAP/GOWN

LADIES – DO NOT WEAR HIGH HEALED SHOES!!!!

Distribution of Diplomas – May 25th

Diplomas may be picked up on the north/west side of the football field at the end of the commencement exercises.

Extra Graduation Tickets

Extra graduation tickets are being sold now, at USB/Student Store. They are \$7.00 each. They can also be purchased at the gate at the commencement exercises.

NO SENIORS on Campus May 22nd – May 26th No senior is to be on campus except for graduation rehearsal in the gym and Walt Holmes Stadium. Seniors may be on campus after the school day ends at 3:00 to take care of official school business only.

Transcript Requests

Seniors who need to send final transcripts to their college/university must do so through www.parchment.com. It is the student’s responsibility to request a final high school transcript to their destination college. Diamond Bar High School FINAL TRANSCRIPTS (Final Transcripts include All grades and a Graduation Date) will be ready to request and be sent starting Monday, **JUNE 5, 2017** If you have any questions regarding this process, please contact the Registrar’s office, Mrs. Han at 909-594-1405 ext. 33109.

Frequently Asked Questions

How many tickets can my family receive? *Three* tickets will be given to each senior at the second graduation rehearsal. Additional tickets may be purchased at USB office for \$7.00 each. Tickets will also be sold at the gate at graduation.

How long will the graduation last? Commencement ceremonies will start at 7:00 PM. and will conclude by approximately 8:30 PM.

Are seats reserved at Commencement? No. Individuals will be seated on a first come first serve basis. Please be sensitive regarding the saving of seats.

May we take pictures at Commencement? You are invited to take any general pictures of the ceremony from your seat. **Please do not attempt to enter the field at anytime for the taking of pictures. We will have a photographer on site taking pictures of your grad.**

Where can all of the spectators park for the Commencement? We encourage guests not to park in the surrounding neighborhood because this can cause a lot of congestion. Additional parking has been made available at South Pointe Middle School. Busses will take spectators to the stadium ramp on Brea Canyon from South Pointe Middle School. Signs will be posted indicating where the busses will pick-up and drop off. Bus pick-ups will begin at 5:30 PM and continue until 7:30 PM. Return trips to South Pointe Middle School will begin at the end of the ceremony departing from two locations on Brea Canyon; North of the Stadium driveway and South of the Gym driveway. The shuttle busses will continue to run until 9:00 PM.

Will handicapped parking and seating be available? Yes, there will be handicapped parking on the outside basketball courts. You will be assisted from this point to the appropriate seating.

What time may I enter the stadium for Commencement? Both the home side and guest side of Holmes Memorial Stadium will be open for seating at 5:30 PM with admission by ticket only.

Where can parents and family meet their graduates after the commencement ceremony? Family and friends may meet with their graduates on the field following the ceremony. However, no guest will be permitted on the field for five minutes after the conclusion of the ceremony thus allowing the graduates an opportunity to acknowledge and congratulate each other. **NO GRADUATES OR GUESTS ARE TO WEAR HIGH HEELS AS THEY WILL PUNCTURE THE TRACK AND FIELD.**

May an individual videotape Commencement? Yes, but in the interest of others, please do not block the view of those around you. V & S Video is the only company that will be allowed on the field during the ceremony. They will get a close-up of each senior as they receive their diploma. These DVD's are on sale now, before and after school in the student store. It will include the entire graduation ceremony and highlights from the Senior Year. The DVD's are \$30.00 and will be shipped directly to your home. Please allow about 10 weeks after graduation.

What are students to wear under their gowns at Commencement? Attire for girls will include dresses or skirts and blouses and appropriate dress shoes. Dress for boys will include collared shirts, dress slacks and appropriate footwear (no sandals). **NO GRADUATES OR GUESTS ARE TO WEAR HIGH HEELS AS THEY WILL PUNCTURE THE TRACK AND FIELD.**

Can I still purchase graduation announcements? Yes, there is a limited supply of extra announcements available for purchase. They are on sale now, at USB office in packs of 10 for \$20.00 each. They will be sold on a first come first serve basis until we sell out.

Calendar of Events

<u>DATE</u>	<u>EVENT & TIME</u>
May 13	Junior Senior Prom (The Wallis Annenburg Building – California Science Center, Los Angeles)
May 16	Senior Yearbook Distribution 3:00 PM (Lower Lunch Area)
May 15-19	Senior Finals *THE LAST DAY FOR SENIORS IS FRIDAY 5/19*
May 18	All School Awards Night 7:00 PM (Gym)
May 22	Senior Breakfast (Monday) Check-In will begin at 8:30 AM (Phoenix Club)
May 23	First Graduation Rehearsal 8:00 AM (Gym)
May 23	Senior Pool Party (After Graduation Practice) DBHS Aquatic Center
May 24	Second Graduation Rehearsal 8:00 AM (Gym) 3 “free” graduation tickets distributed
May 24	Grad Night at Disneyland 1:00 PM (meet in the gym)
May 25	5:30 PM Line up in the Gymnasium 7:00 PM Graduation Ceremony

Expectations of the Audience at Commencement Exercises

1. Remain seated during the entire ceremony and until the program has been concluded.
2. Please arrive early. **Parking is always a problem, allow extra time.**
3. Shuttle service at South Pointe middle school will be provided.
4. DBHS is a non-smoking facility.
5. Cooperate with ushers and supervisory faculty personnel.
6. **Keep the railing in front of the audience clear.**
7. Remember that admission is by ticket only.
8. Please do not bring any noise makers as it distracts from the graduates during the ceremony.
9. Audience members are not allowed on the field until the ceremony has concluded.
10. **PLEASE DO NOT WEAR HIGH HEELED SHOES AS IT WILL PUNCTURE THE TRACK AND FIELD.**

**Thank you for your cooperation,
enjoy the ceremony.**