

Information Packet

NCAA & DBHS

NCAA Eligibility Center

(Formerly Known as the NCAA Initial-Eligibility Clearinghouse)

www.eligibilitycenter.org

www.dbhs.org

"HOW TO BECOME AN ELIGIBLE NCAA DIVISION I OR II STUDENT ATHLETE"

Registration Procedures

NCAA Eligibility Center

NCAA Division I and II

Upon completion of the student's junior year, the student may register with the NCAA Eligibility Center so that the high school will send an academic transcript with six semesters of completed academic coursework.

Register ONLINE: www.eligibilitycenter.org.

LOG IN: At the Opening of the NCAA Eligibility Website, go to the Upper Right corner and Log In if you have an existing account or select New Account. Follow the registration steps provided on this website.

Amateurism Certification Questionnaire: When you register you must complete the Amateur Certification Questionnaire. You will also need to submit FINAL certification after April 1st of your senior year by logging into your account and signing final certification documents.

Submit Transcript Release Form: After you complete the online registration process at www.eligibilitycenter.org you and your parent must sign and submit to Your GLC the DBHS Transcript Release Form. This form gives DBHS permission to send your transcripts to the Eligibility Center. Without this Transcript Release Form, DBHS will not know to send your transcript to the Eligibility Center and you will not be certified by the NCAA Eligibility Center for athletic competition as a college freshman! You may obtain a copy of the DBHS Transcript Release Form at the back of this Information Packet or from your GLC or at our school website, www.dbhs.org under the Guidance link/NCAA.

Students should register with the NCAA Eligibility Center after the junior year is completed; however, students should seek counseling/guidance on the Eligibility Policies/Requirements upon entering High School.

How To Become An Eligible NCAA College Student Athlete

(NCAA Division I and II)

CORE COURSES

- Meet with your GLC regularly and take a college-prep curriculum and courses that meet NCAA core-course requirements for Diamond Bar High School, DBHS.
- Consult the "Approved Core Course List" for DBHS-Available at www.eligibilitycenter.org. DBHS Code is (050748). Look under "Resources."
- Earn passing grades in the core courses that meet NCAA requirements.

SAT/ACT

- Diamond Bar High School Code (050748) to be used for NCAA and SAT/ACT registration.
- Take and earn an acceptable score on the SAT or ACT. **Send your scores directly** to the NCAA Eligibility Center by using the code "9999" on Collegeboard website, www.collegeboard.org or corresponding ACT scores.
- Fee Waivers for the NCAA Eligibility Center are available. They are based on whether or not the student was granted a SAT/ACT Fee Waiver
- For Division I, an acceptable SAT/ACT score depends on your core GPA-see sliding scale.
- For Division II, you must receive a minimum score of 820 on the SAT Reasoning or 68 total on the ACT.
- SAT : Use only your scores on the "Critical Reading" and "Mathematics" sections of the test. Do not use the "Writing" score.
- Student Athletes must present an official score on a PSAT, PLAN, SAT, or ACT in order to receive an "official visit" from an NCAA university.

GRADES

- Your GPA is based on all NCAA approved coursework in grades 9-12. NCAA Division I uses a sliding scale (the higher your GPA the lower the SAT or ACT score required). NCAA Division II requires a minimum SAT of 820 (Math and Critical Reading) or 68 Composite ACT regardless of your GPA. A minimum GPA of 2.00 is required at both the NCAA Division I and II level.

REGISTERING WITH THE NCAA ELIGIBILITY CENTER

- Register with the NCAA Eligibility Center **after** you complete your **junior year** in high school. Your GLC will assist you with this process during your August appointment prior to your senior year. You must register online. Upon registering with the Eligibility Center, student athletes must complete the [NCAA Amateurism Certification Questionnaire](#). This is done ONLINE when you register!
- Upon registering with the NCAA, you must bring in the DBHS Transcript Release Form to your GLC, in order for your transcripts to be sent to the NCAA Eligibility Center from DBHS. Registering with the NCAA is only the first step, asking your high school to send your transcript is the very important second step. The DBHS Transcript Release Form is available in the Guidance Office or on our DBHS website under Guidance or Athletics or see your GLC.
- **After April 1st of your senior year**, if you have registered with the NCAA Eligibility Center, you must log back in to the Eligibility Center website and submit your FINAL signature for the NCAA Amateurism Questionnaire.

MISC. INFORMATION

- Complete your senior year and graduate with your class.
- Additional sources of information on the NCAA requirements may be found at the following websites: www.ncaa.org www.eligibilitycenter.org. www.dbhs.org
- Phone number for the NCAA Hotline is 877-262-1492.
- Student Athletes that compete at the NCAA Division III level are usually eligible to compete upon admission to the university; students should consult the NCAA Division III university for eligibility guidelines.
- Other rules apply for student athletes competing in the NAIA division of college athletics. Contact an NAIA university for additional information.
- Use the www.eligibilitycenter.org site and print a copy of the Guide for the College Bound Student Athlete. This is an extremely helpful resource for parents and students regarding NCAA Eligibility and NCAA Recruiting Regulations. This Guide can be found by clicking Resources on the Eligibility Center website.
- Utilize the website www.corecoursegpa.com. You may enter your courses, grades and test scores after you create your account; you will need the DBHS password and you can get this from Mr. Patterson-GLC or from Mr. Davies-Athletic Director or go to our school website under the Guidance and/or Athletics' links. This will provide you with another source of information regarding your "Unofficial" NCAA ELIGIBILITY CENTER "Certification Status". You may use this information when selecting your high school courses to ensure you are taking the correct courses to become an eligible NCAA Division I or II student athlete upon entering college.

DIAMOND BAR HIGH SCHOOL VARSITY SPORTS/COACHES

Men's Sports

Football: Ryan Maine
Cross Country: Brian Wiencek

Basketball: Ty Watkins
Soccer: Kemp Wells
Wrestling: Scott Usher

Badminton: Kemp Wells
Baseball: Eric Shibley
Track: TBA
Swimming: Patrick Murphy
Golf: Ty Watkins
Tennis: Dave Hamel

Women's Sports

Volleyball: Becky Bevans
Cross Country: Brian Wiencek
Tennis: Tisa Shavers
Golf: Tony McCabe

Basketball: Tony McCabe
Soccer: Matt Brummett

Badminton: Kemp Wells
Softball: Roberta Garcia
Track: TBA
Swimming: Patrick Murphy

August 2011

Fall Sports

Winter Sports

Spring Sports

May 2010

Diamond Bar High School

NCAA List of Approved Core Courses

You may obtain a copy of Diamond Bar High School's NCAA Approved Core Courses ONLINE by following the directions below:

- Go to www.eligibilitycenter.org
- Click on "Resources" on the top margin
- Click on "U.S. Students"
- Click on "List of Approved Core Courses"
- On this page Click on "List of Approved Core Courses" on the left margin
- Enter the school code for Diamond Bar High School: (050748).
- Select all subject areas
- Print

Division I Core GPA and Test Score Sliding Scale

Core GPA	SAT	ACT
3.550 & above	400	37
3.525	410	38
3.500	420	39
3.475	430	40
3.450	440	41
3.425	450	41
3.400	460	42
3.375	470	42
3.350	480	43
3.325	490	44
3.300	500	44
3.275	510	45
3.250	520	46
3.225	530	46
3.200	540	47
3.175	550	47
3.150	560	48
3.125	570	49
3.100	580	49
3.075	590	50
3.050	600	50
3.025	610	51
3.000	620	52
2.975	630	52
2.950	640	53
2.925	650	53
2.900	660	54
2.875	670	55
2.850	680	56
2.825	690	56
2.800	700	57
2.775	710	58
2.750	720	59
2.725	730	59
2.700	730	60
2.675	740-750	61
2.650	760	62
2.625	770	63
2.600	780	64
2.575	790	65
2.550	800	66
2.525	810	67
2.500	820	68
2.475	830	69
2.450	840-850	70
2.425	860	70
2.400	860	71
2.375	870	72
2.350	880	73
2.325	890	74
2.300	900	75
2.275	910	76
2.250	920	77
2.225	930	78
2.200	940	79
2.175	950	80
2.150	960	80
2.125	960	81
2.100	970	82
2.075	980	83
2.050	990	84
2.025	1000	85
2.000	1010	86

Remember

Meeting the NCAA academic requirements does not guarantee your admission into a college. You must apply for college admission.

Your Eligibility and You

Academic-Eligibility Requirements

Division I

If you want to participate in athletics or receive an athletics scholarship during your first year, you must:

- Graduate from high school;
- Complete these 16 core courses:
 - 4 years of English
 - 3 years of math (Algebra 1 or higher)
 - 2 years of natural or physical science (including one year of lab science if offered by your high school)
 - 1 extra year of English, math, or natural or physical science
 - 2 years of social science
 - 4 years of extra core courses (from any category above, or foreign language, comparative religion or philosophy);
- Earn a minimum required grade-point average in your core courses; and
- Earn a combined SAT or ACT sum score that matches your core-course grade-point average and test score sliding scale (for example, a 2.400 core-course grade-point average needs an 860 SAT).

Requirement to graduate with your high school class

You must complete the 16 core-course requirement in eight semesters, which begins when you initially started high school with your ninth-grade class. If you graduate from high school in eight semesters with your class, you may use **one** core-course unit completed within one year after graduation (summer or academic year) to meet NCAA Division I initial-eligibility requirements.

You may complete the core course at a location other than the high school from which you graduated and may initially enroll full time at a college or university at any time after completion of the core course.

Division I Qualifier

Being a qualifier enables you to:

- Practice or compete for your college or university during your first year of college;
- Receive an athletics scholarship during your first year of college; and
- Play four seasons in your sport if you maintain your eligibility from year to year.

Division I Nonqualifier

As a nonqualifier, you will not be able to:

- Practice or compete for your college or university during your first year of college; or
- Receive an athletics scholarship during your first year of college, although you may receive need-based financial aid.

You may be able to play only three seasons in your sport if you maintain your eligibility from year to year. To earn a fourth season you must complete at least 80 percent of your degree requirements before beginning your fifth year of college.

Division II

Students Enrolling Prior to August 1, 2013

If you enroll in a Division II college and want to participate in athletics or receive an athletics scholarship during your first year, you must:

- Graduate from high school;
- Complete these 14 core courses:
 - 3 years of English
 - 2 years of math (Algebra 1 or higher)
 - 2 years of natural or physical science (including one year of lab science if offered by your high school)
 - 2 additional years of English, math, or natural or physical science
 - 2 years of social science
 - 3 years of extra core courses (from any category above, or foreign language, comparative religion or philosophy);
- Earn a 2.000 grade-point average or better in your core courses; and
- Earn a combined SAT score of 820 or an ACT sum score of 68. For individuals enrolling at a college or university in Puerto Rico, earn a combined Prueba de Aptitud Academica score of 730.

Students Enrolling on or After August 1, 2013

If you enroll full time in a Division II college on or after August 1, 2013, and want to participate in athletics or receive an athletics scholarship during your first year, you must:

- Graduate from high school;
- Complete these 16 core courses:
 - 3 years of English
 - 2 years of math (Algebra 1 or higher)
 - 2 years of natural or physical science (including one year of lab science if offered by your high school)
 - 3 additional years of English, math, or natural or physical science
 - 2 years of social science
 - 4 years of additional core courses (from any category above, or foreign language, comparative religion or philosophy);
- Earn a 2.000 grade-point average or better in your core courses; and
- Earn a combined SAT score of 820 or an ACT sum score of 68. For individuals enrolling at a college or university in Puerto Rico, earn a combined Prueba de Aptitud Academica score of 730.

Division II Qualifier

Being a qualifier enables you to:

- Practice or compete for your college or university during your first year of college;
- Receive an athletics scholarship during your first year of college; and
- Play four seasons in your sport if you maintain your eligibility from year to year.

Division II Partial Qualifier

You will be considered a partial qualifier if you do not meet all of the academic requirements listed above, but you have graduated from high school **and** meet one of the following:

- The combined SAT score of 820 or ACT sum score of 68; or
- Completion of the 14 core courses with a 2.000 core-course grade-point average.

As a partial qualifier, you:

- Can practice with your team at its home facility during your first year of college;
- Can receive an athletics scholarship during your first year of college;
- Cannot compete during your first year of college; and
- Can play four seasons in your sport if you maintain your eligibility from year to year.

Division II Nonqualifier

You will be considered a nonqualifier if you did not graduate from high school, or, if you graduated and are missing both the core-course grade-point average or minimum number of core courses and the required ACT or SAT scores.

As a nonqualifier, you:

- Cannot practice or compete for your college or university during your first year of college;
- Cannot receive an athletics scholarship during your first year of college, although you may receive need-based financial aid; and
- Can play four seasons in your sport if you maintain your eligibility from year to year.

Division III

Division III colleges and universities develop student-athlete potential through a holistic educational approach that includes rigorous academics, competitive athletics and opportunity to pursue many interests and passions. Student-athletes are responsible for their own paths and are provided with many opportunities to develop within a comprehensive educational experience. Division III minimizes the conflicts between athletics and academics through shorter playing and practicing seasons, a lower number of contests, no redshirting or out-of-season organized activities, and a focus on regional in-season and conference play.

Division III college-bound student-athletes are not certified by the NCAA Eligibility Center because Division III colleges and universities each set their own admissions standards and there are no initial-eligibility requirements in the division. College-bound student-athletes should contact their Division III college or university regarding policies on admission, financial aid and athletics eligibility.

Core Courses, Grade-Point Average, Tests and Special Conditions

What Is A Core Course?

A core course must:

- Be an academic course in one or a combination of these areas: English, mathematics, natural/physical science, social science, foreign language, comparative religion or philosophy;
- Be four-year college preparatory; and
- Be taught at or above your high school's regular academic level (no remedial courses or those taught at a slower pace or that cover less content).

Not all classes you take to meet high school graduation requirements may be used as core courses. Also, courses completed through credit-by-exam will not be used.

Check your high school's list of NCAA courses located on the Resources page of the NCAA Eligibility Center website at www.eligibilitycenter.org or ask your high school counselor.

Keep Track Of Your Courses, Units and Credits

On pages 14 and 15 of this Guide, you will find the Divisions I and II worksheets, which will help you keep track of your completed core courses, units, grades and credits you received for them, plus your ongoing core-course grade-point average. Generally, you will receive the same credit from the NCAA Eligibility Center as you received from your high school. Examples are provided in the English and math sections of both worksheets:

1 trimester unit = 0.34 units

1 semester unit = 0.50 units

1 year = 1.0 unit

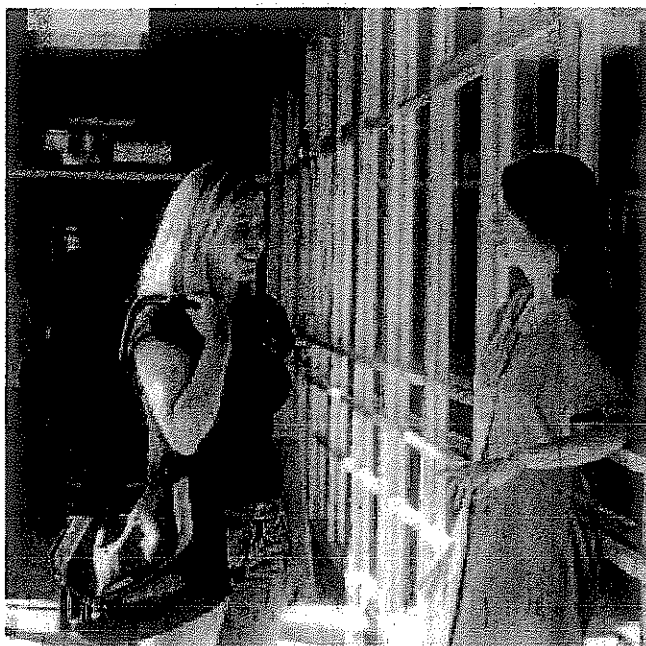
Nontraditional Courses

What are Nontraditional Courses?

Nontraditional courses are those taught through the Internet (online or virtual), distance learning, independent study, individualized instruction, correspondence, computer software programs or other similar means.

There are many types of nontraditional educational programs available to high school students. When considering an online, distance learning, correspondence or even a credit recovery program, there are several things to consider. However, the following themes should be kept in mind:

- All nontraditional courses must include ongoing access between the instructor and student, as well as regular interaction for purposes of teaching, evaluating and providing assistance. This may include, for example, exchanging of emails between the student and teacher, online chats, phone calls, feedback on



assignments, and the opportunity for the teacher to engage the student in individual instruction.

- All nontraditional courses must have a defined time period for completion. For example, it should be clear whether the course is meant to be taken for an entire semester or during a more condensed time period, such as six weeks, etc.
- Nontraditional courses should be clearly identified as such on the high school transcript.
- There is no substitute for working hard and staying on course academically.
- NCAA rules require that all core courses are academic four-year college preparatory courses. Also, courses that are taught through distance learning, online, credit recovery, etc. need to be comparable in length, content and rigor to courses taught in a traditional classroom setting.

A Note on Credit Recovery Courses

Many high schools offer credit recovery or credit retrieval programs for students to receive credit for a course they previously failed. Some students take credit recovery to improve new grades for courses that they took previously or to take courses for the first time to get ahead or catch up. If your high school offers credit recovery, students need to make sure the following conditions are met:

- The credit recovery course must meet the NCAA legislated definition of a core course (including the new nontraditional definition). This means that there must be required access and interaction between the student and the teacher for the purposes of teaching, evaluating and providing assistance. There must also be a defined time period for completion of the course.
- The credit recovery course must be comparable to the regular course in length, content and rigor. There are many examples in which the course the student failed was a rigorous, college-

preparatory course, and the credit recovery course is taught at a lower level and lacks adequate rigor.

- The school must follow its credit recovery policies, whether the student is an athlete or not. The NCAA Eligibility Center may request the policy if necessary.
- The credit recovery course should be clearly identified as such on the high school transcript.

Core-Course Grade-Point Average

How Your Core-Course Grade-Point Average is Calculated

The NCAA Eligibility Center will calculate the grade-point average of your core courses on a 4.000 scale. The best grades from classes taken on your school's list of NCAA courses will be used. Grades from additional core courses you took will be used only if they improve your grade-point average.

To determine your points earned for each course, multiply the points for the grade by the amount of credit earned. Use the following scale unless your high school has a different scale on file with the NCAA Eligibility Center:

A – 4 points **C – 2 points**
B – 3 points **D – 1 point**

Remember: The NCAA Eligibility Center does not use plus or minus grades when figuring your core-course grade-point average. For example, grades of B+, B and B- will each be worth 3 quality points.

Special High School Grades and Grade-Point Average

If your high school uses numeric grades (such as 92 or 93), those grades will be changed to your high school's letter grades (such as A or B). See your high school's grading scale by pulling up your school's list of NCAA courses at www.eligibilitycenter.org.

If your high school normally "weights" honors or advanced courses, these weighted courses may improve your core-course grade-point average. Your high school must notify the NCAA Eligibility Center of such weighting. To see if your high school has a weighted scale that is being used for calculating your core-course grade-point average, visit www.eligibilitycenter.org for an explanation of how these grade weights are handled. Enter the site as an NCAA College-Bound Student-Athlete, click the "Resources" tab at the top, then click "U.S. Students" and navigate to the List of NCAA Courses. You will then be able to search for your school's information.

Examples of total quality point calculation:

- An A grade (4 points) for a trimester course (0.34 units):
 $4 \text{ points} \times 0.34 \text{ units} = 1.36 \text{ total quality points}$
- An A grade (4 points) for a semester course (0.50 units):
 $4 \text{ points} \times 0.50 \text{ units} = 2.00 \text{ total quality points}$
- An A grade (4 points) for a full-year course (1.00 units):
 $4 \text{ points} \times 1.00 \text{ units} = 4.00 \text{ quality points}$

Calculate Your Core-Course Grade-Point Average

To calculate your estimated core-course grade-point average, divide the total number of points for all of your core courses by the total number of core-course units you have completed.

Note: Your calculation helps you keep track of your core-course grade-point average. Should you have any questions, contact your high school counselor.

Test-Score Requirements

SAT and ACT Requirements

You must achieve the required score on the SAT or ACT before your full-time collegiate enrollment. You must do this whether you are a citizen of the United States or of a foreign country. Also, state-administered ACT exams will be accepted by the NCAA Eligibility Center. You may take the national test given on one or more of the dates shown below.

IMPORTANT CHANGE:

All SAT and ACT scores **must** be reported to the NCAA Eligibility Center **directly** from the testing agency. Test scores will **not** be accepted if reported on a high school transcript.

When registering for the SAT or ACT, input the NCAA Eligibility Center code of **9999** to make sure the score is reported directly to the NCAA Eligibility Center.

Prueba de Aptitud Academica (Division II)

If you enroll in a Division II college or university located in Puerto Rico, you may use a minimum combined score on the Prueba de Aptitud Academica verbal and math reasoning sections of 730 to satisfy the test-score requirement.

National Testing Dates

SAT	ACT
October 1, 2011	September 10, 2011
November 5, 2011	October 22, 2011
December 3, 2011	December 10, 2011
January 28, 2012	February 11, 2012
March 10, 2012	April 14, 2012
May 5, 2012	June 9, 2012
June 2, 2012	

Taking Tests More than Once

You may take the ACT or the SAT more than one time. If you take either test more than once, you may use your best subscore from different tests to meet the minimum test-score requirements. Here is an example of a student taking the SAT in October 2010 and December 2010:

	Math	Verbal/Critical Reading	Total Score
SAT (10/10)	350	470	820
SAT (12/10)	420	440	860
Scores used	420	470	890

Your test score will continue to be calculated using the math and verbal/critical reading subsections of the SAT and the math, science, English and reading subsections of the ACT. **The writing component of the SAT or ACT will not be used to determine your qualifier status.**

DBHS Transcript Release Form NCAA Eligibility Center

I _____ request

STUDENT NAME-DBHS STUDENT ID NUMBER (Please Print)

Diamond Bar High School, DBHS to send my Official High School Transcript to the NCAA Eligibility Center.

I understand that I must also have the Collegeboard (SAT) and/or ACT organizations send my SAT or ACT scores directly to the NCAA Eligibility Center. The SAT/ACT code for the Eligibility Center is (9999).

I give DBHS permission to send my Transcript now and upon my graduation from DBHS to the Eligibility Center.

Student Signature

Date

Parent Signature

Date